

Nurse

Job Title: School Nurse
Department: Instructional Support
Reports to: Principal
Classification: Exempt
Category: Professional Staff

Summary

A nurse provides non-instructional services to students.

Essential Duties and Responsibilities

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

- Develop and implement the health service and instructional program including the maintenance of health records.
- Plan individually and with teachers to provide meaningful health education for students.
- Make certain all students and teachers are informed regarding the procedures they should follow in case of injury or illness.
- See that parents are informed immediately when a student is injured seriously enough or becomes ill enough to warrant concern on the part of the parents.
- Recommend the treatment of physical handicaps.
- Recommend referral of students to doctors and dentists for follow-up services.
- Provide periodic health screening tests.
- Keep the staff informed regarding health education changes and regulations.
- Participate as a crisis team member.
- Participate in staff meetings and in-service training/professional growth activities provided by the district.
- Take reasonable precaution to protect students, equipment, materials and facility.
- Other duties as assigned and/or prescribed by Maryville R-II School District policies and procedures.

Supervisory Duties

None

Qualifications

Education – RN with Bachelor of Science in Nursing preferred, or LPN

Certificates, Licenses, Registrations – Hold a valid license as a registered nurse, hold or be eligible for a current CPR certificate preferred.

Nurse

Skills and Abilities

Language

An individual who holds this position must have the ability to:
Read and comprehend simple written and oral instructions, short correspondence and memos
Write short correspondence and memos
Communicate one on one and in small groups

Reasoning

An individual who holds this position must have the ability to:
Understand and follow verbal and written instructions
Occasionally solve problems involving concrete variables within standardized situations

Technology

Basic computer skills including word processing and data entry.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

An individual who holds this position:
Is frequently required to stand, stoop, bend and kneel
May have to use therapeutic restraint
Will regularly lift students
Must have both close and distance vision

Attendance

Consistent and regular attendance is an essential function of this position.

Conditions and Environment

The work conditions and environment described here are representative of those that an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

The individual who holds this position will regularly work in a school environment that is noisy and active. Occasionally the individual will be required to work outdoors for short periods of time to perform such tasks as loading and unloading students from district transportation and supervising outdoor activities.