

Speech Implementer

Job Title: Speech Implementer
Department: Instructional Support
Reports to: Principal and Special Education Director
Classification: Exempt
Category: Professional Staff

Summary

A speech implementer provides non-instructional services to students.

Essential Duties and Responsibilities

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

An individual who holds this position must:

- Collaborate/consult and attend training with supervising speech pathologist in order to carry out all activities assigned.
- Implement Individualized Education Plans for qualifying students, per training and supervision provided by speech pathologist.
- Maintain accurate, complete records including student progress as required by law, District policy, administrative regulations, and District speech implementer outline.
- Collaborate with supervising speech pathologist and other members of the staff in planning and implementing instructional goals, objectives, and methods.
- Complete speech/language and hearing screenings as needed and directed by speech/language pathologist.
- Assist in scheduling therapy sessions.
- Other duties as assigned and/or prescribed by Maryville R-II School District policies and procedures.

Supervisory Duties

None

Qualifications

Education – Bachelor’s degree in Communication Disorders, or Communication Science from a state approved four-year college/university.

Certificates, Licenses, Registrations – Valid Missouri teaching certificate or substitute teaching certificate.

Skills and Abilities

Language

An individual who holds this position must have the ability to:

Read and comprehend simple written and oral instructions, short correspondence and memos.

Write short correspondence and memos.

Communicate one on one and in small groups.

Speech Implementer

Reasoning

An individual who holds this position must have the ability to:
Understand and follow verbal and written instructions.

Occasionally solve problems involving concrete variables within standardized situations.

Technology

Basic computer skills including word processing and data entry.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

An individual who holds this position:

Is frequently required to stand, stoop, bend and kneel.

Must have both close and distance vision.

Attendance

Consistent and regular attendance is an essential function of this position.

Conditions and Environment

The work conditions and environment described here are representative of those that an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

The individual who holds this position will regularly work in a school environment that is noisy and active. Occasionally the individual will be required to work outdoors for short periods of time to perform such tasks as loading and unloading students from district transportation and supervising outdoor activities.